



Humboldt County Memorial Hospital Auxiliary

Annual Meeting Report for 2016

OFFICER'S REPORTS:

President

As president of the HCMH Auxiliary this year, I have truly enjoyed and learned so much about the Auxiliary and how it works. As a person who adamantly said "NO" to being an officer, with the help of the board and Gary Moritz I was convinced to give it a try. I truly have enjoyed serving with the board and thank you for all your assistance.

Through the years, the Auxiliary has purchased many items for different areas of Humboldt County Memorial Hospital. This year the following items were purchased:

- IPC - 11 whiteboards which are being used in patient rooms
- Springvale Assisted Living - TV/DVD that is being used by residents and employees
- Hospital - 2 oversized wheelchairs with oxygen tank holders
- Ambulance Service - (3) Rapid Form Splint Sets and (3) Paramedic back packs

As an organization we really do enjoy being able to help each of these departments.

We again held the jewelry/silent auction fundraiser this year called "Celebrate Spring Sale". We appreciate the baskets provided by the individual hospital departments as well as all the private donations for the silent auction. Another big thanks to Kelmars for the treats with coffee on Saturday morning.

This year we did not offer the "Iowa vs Iowa State" cookie sale. We did enjoy (?) the sale last year but we found it was a lot of frosting and we decided we were not the best decorators! Also it came in with a minimal profit but who knows....maybe next year?!

We do want to welcome our new Director of Community Development, Marty Ratzlaff. We are anxious for her assistance in keeping Genevieve's a great place to shop!

After my 3-year term as a board member, I have to say I learned a lot of why and what the Auxiliary does. I again thank everyone for their efforts and best wishes to the Auxiliary board with future projects.

Rhonda Vinsand, 2016 President

Humboldt County Memorial Hospital Auxiliary Annual Meeting

September 28, 2015

The 50th Annual Meeting of the Humboldt County Memorial Hospital Auxiliary was held at 12 noon on Monday, September 28, 2015, at the Zion Lutheran Church Fellowship Hall in Humboldt, IA. Approximately 80 members and guests attended.

Vice President Rhonda Vinsand welcomed members and guests. Table prayers and salad buffet guidelines were led by Vice President Rhonda Vinsand.

Vice President Rhonda Vinsand called the meeting to order and introduced the 2015 Board Members and 2015 Nominating Committee.

Humboldt Hospital CEO Michelle Sleiter gave a very informative report on the Hospital. Michelle began with employment at the hospital in January 2015. The Hospital mission is "centered on the patient". Strategic Planning has been initiated. She also reported two additional doctors have been hired at the Clinic and will start July of 2016. The husband and wife duo are Dr. Ryan Wood and Dr. Megan Wood. The plan for an Urgent Care Center is being delayed due to extended hours that will be implemented at the Clinic. The Emergency Room was recently remodeled and ambulance coverage has been expanded to cover all of Humboldt County. The Physical Therapy Department continues to grow. Long Term Care, Springvale Independent Living and Springvale Assisted Living have new managers for each entity. The State survey went well. Michelle thanked the Hospital Auxiliary for their dedication and supporting new ideas. One of the new projects was the cookie sale which was very successful. Recognition was also given to the hospital employees for the participation in making and donating baskets for the Auxiliary's Spring Fundraiser.

Secretary Gloria Strickland read minutes from the 2014, 49th Annual Meeting of the Humboldt County Memorial Hospital Auxiliary. There were no additions or corrections. Motion by Mary Carlson, seconded by Berneice Wagner, motion carried, to approve the minutes read.

Treasurer Marlys Johnson presented the 12-month Treasurer's report from September 1, 2014, thru August 31, 2015. As of August 31, 2015 we had a balance of \$28,276.75 in checking, savings, and CDS. Report was approved by Bruce Watnem, seconded by Shirley Haverly. Motion carried. Report will be filled for audit. Marlys stated she has enjoyed serving as Treasurer the past five years.

Vice President Rhonda Vinsand read the President's Report and Volunteer Coordinator's Report for Marj Smith. It was noted Marj will continue as Volunteer Coordinator for 2016. Rhonda presented her Vice President's Report.

Scholarship Representative Jean Holste reported on the Scholarship Committee. It was the first year a Continuing Education Scholarship was offered.

Karen May presented history of the Auxiliary which was formed in 1965, five years before the Humboldt Hospital was built. Karen May and Arlene Jacobsen, two of the original 289 charter members who have maintained their memberships in the entire 50 years, served on the board, and continue to be active members were given special recognition. Charter Members were also recognized. A moment of silence was given in memory of deceased members.

New Business:

President Marj Smith presented proposed By-Laws change in Article III: Elections, Section 3. *The VP shall be elected from that portion of the board who had served at least one year and has at least two years of the term*

remaining-including the second three year term. A Treasurer shall be elected for a three year term and may serve a second term. The secretary will serve on a one year basis, with the same person serving their full board term, if willing. Motion by Marie Blakestad, seconded by Karen May, carried to approve By-Law change.

Carol Christensen presented the slate of officers: President Rhonda Vinsand, Vice President Jean Holste, and Treasurer Marion Anderson. Position of Secretary is open. New Board Members will be Marion Anderson, Nancy Jensen, Juanita Skow, Kathy (George) Walters and one additional one year term Lois David. Other Board Members include Gloria Strickland, Judy Mattes, Virginia Silbaugh, Cindy Pratico and Bev Allbaugh. There were no nominations from the floor. Motion to accept the slate of officers and board members was made by Judy Harklau, seconded by Lavonne Lewellyn, carried.

The nominating committee for 2016 will be Sharon Reedy and Marj Smith.

President Marj Smith conducted the installation of Board Members.

Outgoing Board Members recognized were Marj Smith, Marlys Johnson, Ann Jergens, and Barb Thorson.

Door prizes were three floral arrangements and six Hawaiian shopping bags.

President Marj adjourned the meeting.

Gloria Strickland

Secretary

Vice-President

The goal of Genevieve's is to provide a place for people to relax and enjoy some time away from the hospital atmosphere. Sometimes a smile or a just a friendly gesture can offer comfort and support. Our profits provide scholarships to those seeking medical careers and for various needs/projects for HCMH.

Genevieve's has been my primary focus this year. As in the past, there have been several changes.

- _Thank you to Marj Smith for continuing to coordinate volunteers. She has consistently come through each month despite personal hardships. Her expertise and assistance have been a blessing. Volunteers are always appreciated. Give her a call at 515-332-4106 or marjsmith@centurylink.net. Free lunches are offered to those who work each day. Thank you Dietary Dept. (Amanda Thul) for being so generous and supportive of Genevieve's
- _Thank you to the talented volunteers who artistically arrange the scarves, jewelry, purses, etc. in the display cases.
- _We are grateful to the five businesses who provide treats from their licensed kitchens:
 - HyVee Bakery on Monday
 - Kelmar Catering on Tuesday
 - Vinny's BBQ on Wednesday
 - Kist Korner on Thursday
 - Humboldt Cenex Ampride on Friday.
- _All supplies for Genevieve's are now being purchased through HCMH Dietary Dept. I have tried to inventory Genevieve's each week and estimate what is needed. A listing is given to the Dietary Dept., and they restock our shelves. Thanks to Dietary Dept. for their assistance.
- _We welcome Mardi Ratzlaff, Gary Moritz's replacement, as our merchandise purchaser. With her expertise, I am sure Genevieve's will be stocked with saleable items. Spread the word to family and friends that these items make great birthday or Christmas gifts, or something special for yourself.
- _As mentioned last year, Genevieve's is now under the policies of the HCMH Dietary Dept.

Therefore, the following policies are still effective:

- Gloves must be worn by everyone handling food in Genevieve's.
- Home baked food cannot be served. All food must be prepared by a licensed kitchen or caterer.
- Food Handling training sessions are mandatory for all volunteers working in Genevieve's. We are trying to schedule these in January and July. It is hoped something can be arranged for those volunteers unable to attend the scheduled Food Handling training sessions.
- The sink in Genevieve's will be for hand washing only.
- All dirty dishes and utensils will be sent to Dietary daily for cleaning and returned to Genevieve's area the next day.
- Flu Shot verifications for Genevieve's workers are due by December 1. A paper slip verification is required unless the flu shot is given from one of the Unity Clinic offices or clinic sessions.

Keeping Genevieve's running smoothly is a group effort. Thanks go to many: Auxiliary Board and especially Rhonda Vinsand; HCMH staff Michelle Sleiter, Mary Moritz, Gary Moritz, Mardi Ratzlaff, Amanda Thul, and others; Marj Smith and the many volunteers; our loyal customers; and everyone else who makes Genevieve's a success.

Jean Holste
Vice President

Volunteer Coordinator Report

This was a stressful year for me. I want to thank all the Genevieve's volunteers who made my job easier by being willing to work often more than one shift a month. Special thanks to Jean Holste for doing such a good job with Gen's! Your support helped me through a tough time!

From what I understand, new volunteers are to have training by the Dietician as to food rules to be followed in Genevieve's. I will see if we can get a session set up in the near future. If you have been trained by an already trained volunteer, you will have learned most of what you need to know.

Flu shots receipts for all of Genevieve's volunteers need to be turned in by Dec 1 of this year. If you don't get a flu shot, you will have to wear a mask when working. The clinics given by Home Health Care at the hospital & the Trinity Clinic (Doctor's Park) will turn in verifications for you. Any other place you get the shot needs to give you a verification slip. Be sure to ask for one.

I would like to make more of my volunteers "Core Volunteers), which means having you sign up for a specific shift(s) to fill every month. If for some reason you cannot fill that shift, all you would need to do is give me a call & I will find someone to trade with you or fill in for you. No more work on your part, but would save me a lot of phone calls scheduling. I will be calling after the first of the year to try to set this up with you. Please consider this idea.

A thank you to Cindy Pratico for agreeing to take charge of the ordering & purchasing of items for the snack bar. She will be working with Gary's replacement, Mardi Ratzlaff, in the ordering of merchandise for Genevieve's also. Thank you, Cindy!!

Let's work together to make Genevieve's 2017 a great year!

Volunteer Coordinator,

Marj Smith

Membership

Our total membership for 2016 is 413. There are 320 annual members and 93 lifetime members. This includes many hospital employees. Our annual dues remain at \$10.00 a year. Our lifetime dues are \$150.00 for lifetime. We continue working on growing our membership. These funds are used for three,

\$1000.00 each scholarship to be awarded to members of the class of 2017 who will be pursuing careers in a medical field. Also to purchase needed items for the hospital. Memberships will be collected at the annual meeting and the Christmas coffee.

Virginia Silbaugh & Cindy Pratico

Membership Committee

Scholarship Committee Annual Report

Three \$1000.00 **HCMH Auxiliary Scholarships** were awarded to members of the Class of 2016 who will pursue careers in a medical field.

1. Autumn Hauser, daughter of Adam and Alison Hauser, will attend Creighton University with a Pre medicine and Medical Mathematics major and plans to work in the medical field as a cardiovascular surgeon.
2. Talyn Larsen, daughter of Jerry and Brenda Larsen, will attend UNI with a nursing major and plans to pursue a degree as an RN.
3. Hannah Friesth, daughter of Jeffery and Carmelia Friesth, will attend Allen College of Nursing and obtain a Bachelor of Science degree in Nursing and specialize in neonatal.

1. One 1000.00 **Shirley Zenor Education Scholarship** was awarded to Abbey N. Devers. Abbey is currently employed at Humboldt County Memorial Hospital and continuing her education thru Capella University and pursuing her Masters in Science in nursing with concentration on education and diabetes.

Three **Continuing Education Scholarships** of \$1000.00 each were awarded to the following:

1. Jennifer Vought. Jennifer is currently employed at Humboldt County Memorial Hospital and continuing her education thru Allen College with a Masters of Nursing- Family Nurse Practitioner.
2. Emma Bennett. Emma is currently pursuing her education thru Mercy College of Health Sciences and obtain a Pre Nursing (BSN) degree and become a pediatric oncology nurse.
3. Leann Nelson. Leann is currently attending Creighton University and majoring in Family Doctor of Nursing Practice. She plans to assist patients in the primary care setting as a Family Nurse Practitioner to promote and advance health and wellness of patients.

Nancy Jensen and Lois David